

Glenarm Solar Project

Consultation Report

July 2012



TABLE OF CONTENTS

TABLE OF CONTENTS	1
1.0	INTRODUCTION1
2.0	PROPONENT 1
3.0	PROJECT LOCATION.....1
4.0	OVERVIEW OF CONSULTATION PROCESS2
4.1	WHOM TO CONSULT 2
4.2	CONSULTATION OBJECTIVES 3
4.3	CONSULTATION SUMMARY 3
4.4	SUMMARY OF CONSULTATION ACTIVITIES TO DATE 4
5.0	OVERVIEW OF CONSULTATION PROCESS9
5.1	PUBLIC CONSULTATION 9
5.2	IDENTIFICATION OF LANDOWNERS 9
5.3	NOTIFICATION 10
5.4	DRAFT REA DOCUMENT RELEASES FOR PUBLIC REVIEW 10
5.5	PUBLIC MEETINGS 11
5.6	SUMMARY OF COMMUNICATIONS RECEIVED 12
6.0	ABORIGINAL CONSULTATION12
6.1	ABORIGINAL COMMUNITY IDENTIFICATION 12
6.2	NOTIFICATION, REQUESTS FOR INFORMATION AND DOCUMENT RELEASES 13
6.3	MEETINGS 13
6.4	SUMMARY OF COMMUNICATIONS RECEIVED 13
7.0	MUNICIPAL CONSULTATION13
7.1	NOTIFICATION 13
7.2	MUNICIPAL COUNCIL MEETING 13
7.3	DOCUMENT RELEASE FOR MUNICIPAL REVIEW 14
7.4	MUNICIPAL CONSULTATION FORM 14
8.0	AGENCY CONSULTATIONS14
8.1	NOTIFICATION OF DOCUMENT RELEASE 15
8.2	CONSULTATION WITH THE MINISTRY OF ENVIRONMENT 15
8.3	MINISTRY OF NATURAL RESOURCES REVIEW 15
8.4	MINISTRY OF TOURISM AND CULTURE REVIEW 15
9.0	ONGOING CONSULTATION AND COMMUNICATIONS16
9.1	EMERGENCY ORGANIZATION AND RESPONSIBILITY 16
9.2	ONGOING STAKEHOLDER ENGAGEMENT 16
9.3	COMMUNICATION METHODS, RECORDS AND COMPLAINT RESOLUTION PROCESS 16
10.0	OUTSTANDING CONCERNS16
11.0	CHANGES 17
11.1	WHETHER AND HOW COMMENTS WERE CONSIDERED 17
11.2	HOW DOCUMENTS WERE AMENDED AFTER PIC 2 17
11.3	HOW PROPOSAL WAS MODIFIED 17

1.0 INTRODUCTION

SkyPower Glenarm LP is proposing to develop the Glenarm Solar Project which is subject to *Ontario Regulation 359/09*, Renewable Energy Approval (REA) under Part V.0.1 of the *Ontario Environmental Protection Act* (EPA).

The Glenarm Solar Project (the “Project”) was awarded a contract under the Feed-in-Tariff (FIT). The Project is seeking a Renewable Energy Approval from the Ontario Ministry of the Environment (MOE).

The Consultation Report has been prepared following the final public information centre and follow-up period with the public and is being submitted to the Ministry of the Environment (MOE) as part of a complete REA Submission for the Glenarm Solar Project.

The Consultation Report is required as part of a complete REA submission to the MOE. It provides the MOE with information on the consultation conducted in respect of the renewable energy project, including a record of comments and information received by the applicant, and demonstrates how the project was modified as a result of the comments received.

2.0 PROPONENT

Canadian Solar Solutions Inc. is managing and coordinating the approvals process for SkyPower Glenarm LP. Canadian Solar is an experienced developer, owner and operator of power generation and energy delivery assets. Company activities include developing, building, owning and operating renewable energy facilities. Canadian Solar strives to satisfy various environmental approval requirements and obtain regulatory approvals that vary depending on the jurisdiction, project capacity and site location. In addition, they build long-term relationships with the communities that host the projects and are committed to the health and welfare of the City of Kawartha Lakes.

The primary contact at SkyPower Glenarm LP for this Project is as follows:

Project Contact:	Terry Rasmussen
Company Name:	SkyPower Glenarm LP
Company Address:	545 Speedvale Avenue West Guelph, ON N1K 1E6
Project Website:	www.glenarmsolar.com
Email:	Terry.Rasmussen@na.canadiansolar.com
Telephone:	519-837-1881 ext. 2291
Fax:	519-837-2550

Further information about SkyPower can be found at: <http://www.canadian-solar.ca/>

3.0 PROJECT LOCATION

The Project is located on Part Lot 11 and 12, Concessions 6, Eldon Township, City of Kawartha Lakes, approximately 25 km north of Lindsay, Ontario. More specifically, the Project is located on the northeast corner of the intersection of County Road 8 (Glenarm Road) and Sandringham Road. The Project is

proposed on one parcel approximately 400 acres (162 ha) in size and located on private property with general geographic coordinates as follows:

- Latitude: 44°27'36.98" N
- Longitude: 78°57'53.66"W

A general Project location map is presented in Appendix A of the Project Description Report.

4.0 OVERVIEW OF CONSULTATION PROCESS

Consultation with all stakeholders has been an important part of the REA approval process for SkyPower Glenarm LP. Active engagement of the public, the City of Kawartha Lakes, aboriginal groups and government and non-governmental agencies has been an on-going process throughout the project development.

Consultation with all stakeholders has been an important part of the REA approval process for SkyPower. Active engagement of the public, the City of Kawartha Lakes (the "City"), aboriginal groups and government and non-governmental agencies has been an on-going process throughout the project development. Consultations began with the first Public Meeting held on June 30, 2010. A copy of the Municipal Consultation Form (MCF) was first sent to the City on December 5, 2010, more than 90 days prior to the "Community Information Session" held on March 7, 2011. This meeting was a repeat of the first formal public meeting to update the community on activities and to meet the revised REA regulation. The MCF was resent on March 27, 2012 along with the Draft REA documents for consultation. The formal consultation activities culminated with the Final Public Meeting was held on June 27, 2012. Throughout the formal consultation process numerous consultation activities were held with local land owners, the City and governmental agencies. Summaries of these discussions are detailed in the sections below.

4.1 Whom to Consult

Mandatory consultation activities are primarily outlined in sections 14-18 of *Ontario Regulation 359/09*, as amended, and include project notifications, release of draft documents and public information centres. Consultation activities are prescribed for:

- Aboriginal communities, as identified by the Director of the MOE, and any other Aboriginal community that, in the opinion of the proponent, has or may have constitutionally protected Aboriginal or treaty rights that could be adversely impacted by the renewable energy project or otherwise may be interested in any negative environmental effects of the project;
- Land owners adjacent to and within 120 metres of the project location;
- Clerks of each local municipality and upper-tier municipality (where present) in which the project location is situated;

- Secretary-treasurers of each Local Services Board of a board area in which the project location is situated, if appropriate (not applicable to this project);
- The Chair of the Niagara Escarpment Commission, if the project location is in the area of the Niagara Escarpment Plan (not applicable to this project);
- The Director of the Ministry of the Environment (MOE);
- The Ministry's District Manager in each district in which the project location is situated; and,
- Any interested members of the general public.

4.2 Consultation Objectives

Consultation helps ensure that concerns are identified early and addressed where possible, in a transparent manner. Consultation also enables applicants to obtain and use local knowledge in their project designs/plans and in the assessment of any potential negative environmental effects.

The objectives of Glenarm Solar Project consultation process were to:

- Identify potentially interested stakeholders and the nature of their interests;
- Consult with stakeholders as early as possible to identify potential issues and concerns;
- Inform stakeholders of preliminary plans for the proposed project, and identify possible impacts of the proposed project on the physical, natural, social and economic environment of the community;
- Receive input and feedback from stakeholders on all aspects of the project; and
- Incorporate stakeholder feedback into the planning, design, construction, and operation of the facility, where possible and practical.

4.3 Consultation Summary

In accordance with *Ontario Regulation 359/09*, the Consultation Report includes the following information on consultation activities conducted:

- A summary of communication with any members of the public (**Section 5.6**), Aboriginal communities (**Section 6.4**), municipalities (**Section 7.0**) and agencies (**Section 8.0**) regarding the project;
- Evidence that the information required to be distributed to Aboriginal communities under subsection 17 (1), *Ontario Regulation 359/09* was distributed (**Appendix D**);

- Evidence that a consultation form and draft documents were distributed to Municipalities in accordance with subsections 18 (1) and (5) of *Ontario Regulation 359/09* (**Appendix E**);
- The consultation form distributed under subsection 18 (5), *Ontario Regulation 359/09*, if any part of it has been completed by a municipality, Local Roads Board or Local Services Board (**Appendix E**);
- A description of whether and how,
 - o comments from members of the public (**Section 5.5**), Aboriginal communities (**Section 6.4**), municipalities (**Section 7.0**) and agencies (**Section 8.0**) were considered by the person who is engaging in the project (also **Appendix A and Section 11.1**),
 - o the proposed project and REA reports that were made available under subsection 16 (5), *Ontario Regulation 359/09* were altered to reflect comments from Aboriginal communities and comments received after the final public meeting (PIC 2) was held (**Appendix A and Section 11.1**); and
- Copies of notices published in accordance with section 15 of *Ontario Regulation 359/09* (**Appendix A**);
- A record and mailing list of individuals, organizations or agencies who received project notices (**Appendix A**);
- A list of all participants who attended the public information centres (**Appendix C**) and a record of public concerns and issues (**Appendix A**);
- A record of how the concerns and issues have been considered (**Appendix A**);
- A description and documentation of how any issues raised during municipal consultation were considered (**Appendix A**); and
- A report of any outstanding concerns (**Section 10.0**).

4.4 Summary of Consultation Activities to Date

Consultation activities by the proponent are summarized in **Table 1**, which provides the name of the activity, date(s) on which the activity took place and a description of the activity conducted. Correspondence from stakeholders is not included in the table but is summarized in the sections below and in the Appendices.

Table 1: Summary of *Ontario Regulation 359/09* - Prescribed Consultation Activities to Date

Activity	Description	Date Sent	Timing
Advertising in the local newspaper (Lindsay Post or Kawartha Lakes This Week)	Notice of Commencement and First Notice of First Public Information Centre (Public Meeting #1).	June 11, 2010	19 days prior to PIC 1
	Notice of Commencement and First Notice of First Public Information Centre (Public Meeting #1)	June 18, 2010	12 days prior to PIC 1
	Notice of Commencement and Second Notice of First Public Information Centre (Public Meeting #1)	June 25, 2010	5 days prior to PIC 1
	Community Information Session, Notice of Second Public Meeting	March 1, 2011	6 days prior to CIS
	Community Information Session, Notice of Second Public Meeting	March 4, 2011	3 days prior to CIS
	Combined Notice of Draft REA Documents Release and First Notice of Second Public Information Centre (Public Meeting #2)	April 24, 2012	64 days prior to PIC 2
	Combined Notice of Draft REA Documents Release and Second Notice of Second Information Centre (Public Meeting #2)	June 19, 2012	8 days prior to PIC 2
	Notice of REA Documents Review by MOE	TBD	Within 10 days of EBR posting
Advertising in Aboriginal Newspaper(s)	N/A	N/A	N/A
Adjacent Landowner Notification	Notice of Commencement and First Notice of First Public Information Centre (Public Meeting #1)	May 20, 2010	41 days prior to PIC 1
	Notice of Second Public Meeting (Community Information Session – repeat of meeting #1)	February 5, 2011	30 days prior to meeting
	Letter and Combined Notice of Draft	April 26,	63 days prior to PIC 2

Activity	Description	Date Sent	Timing
	REA Documents Release and Notice of Second Public Information Centre (Public Meeting #2)	2012	
Document Releases to the Public	Draft Project Description Report (PDR) - made available on the SkyPower website and at the Clerk's Office at the City of Kawartha Lakes	April 20, 2010 December 5, 2010	71 days prior to PIC 1 92 days prior to CIS
	Draft REA Documents – made available on the SkyPower website, Glenarm Solar Project website, the Clerk's Office at the City of Kawartha Lakes, and at the Woodville Library including: <ul style="list-style-type: none"> - Draft Public Description Report - Draft Construction Plan Report - Draft Design and Operations Report (including Natural Heritage, Archaeological, Heritage and Noise studies) - Draft Decommissioning Plan Report - Letters from the Ministry of Natural Resources and Ministry of Tourism, Culture and Sport 	April 24, 2012	67 days prior to PIC 2
Public Meetings (Public Information Centres)	First Public Information Centre (PIC 1)	June 28, 2010	N/A
	Community Information Meeting (Repeat of Public Meeting #1)	March 7, 2011	N/A
	Final Public Information Centre (PIC 2)	June 27, 2012	N/A
Aboriginal Correspondence	Introductory letter, Notice of Commencement, Notice of First Public Information Centre and draft Project Description Report to: <ul style="list-style-type: none"> • Curve Lake First Nation • Mississaugas of Scugog Island First Nation • Georgian Bay Métis Council 	May 20, 2010	41 days prior to PIC 1

Activity	Description	Date Sent	Timing
	<ul style="list-style-type: none"> • Métis Nation of Ontario 		
	Update letter, Notice of Commencement, Notice of First Public Information Centre and draft Project Description Report to: <ul style="list-style-type: none"> • Curve Lake First Nation • Mississaugas of Scugog Island First Nation • Georgian Bay Métis Council • Métis Nation of Ontario 	January 5, 2011	61 days prior to CIS
	Status update letter, combined Notice of Draft REA Documents Release and Notice of Second Public Meeting, Summary of REA Documents and full draft REA documents couriered to: <ul style="list-style-type: none"> • Curve Lake First Nation • Mississaugas of Scugog First Nation • Georgian Bay Métis Council • Métis Nation of Ontario 	April 19, 2012	72 days prior to PIC 2
Municipal Correspondence City of Kawartha Lakes	Introductory letter, Notice of Commencement, Notice of First Public Information Centre, and draft Project Description Report	April 20, 2010	71 days prior to PIC 1
	Submission of Pre-consultation form to the City of Kawartha Lakes	November 2012	
	Update letter, Notice of Commencement, Notice of First Public Information Centre, and draft Project Description Report	December 5, 2010	92 days prior to CIS
	The one hard copy and CD of the following documents with the updated Municipal Consultation Form were delivered for review as part of the	March 30, 2012	92 days prior to PIC 2

Activity	Description	Date Sent	Timing
	Municipal Consultation requirements: <ul style="list-style-type: none"> - Draft Public Description Report - Draft Construction Plan Report - Draft Design and Operations Report (including Natural Heritage, Archaeological, Heritage and Noise studies) - Draft Decommissioning Plan Report 		
Agency Correspondence (MOE Director and MOE District Manager)	Notice of Commencement and First Notice of First Public Information Centre (Public Meeting #1)	May 20, 2010	41 days prior to PIC 1
	Notice of Second Public Meeting (Community Information Session – repeat of meeting #1)	February 5, 2011	30 days prior to meeting
	Combined Notice of REA Documents Release and Notice of Second Public Information Centre	April 23, 2012	68 days prior to PIC 2
Glenarm Solar Project website www.glenarmsolar.com	The following documents were posted to the websites: <ul style="list-style-type: none"> - Notice of Commencement and First Notice of First Public Information Centre - Second Notice of Commencement and Second Notice of First Public Information Centre - Draft Project Description Report - Notice of Second Public Meeting (Community Information Session – repeat of meeting #1) - Notice of Draft REA Documents Release and First Notice of Second Public Meeting - Notice of Draft REA Documents Release and Notice of Second Notice of Second Public 	May 2010 - Present	N/A

Activity	Description	Date Sent	Timing
	Meeting - Draft Renewable Energy Approval (REA) Reports - Second Public Meeting Material		
Kawartha Region Conservation Authority	Combined Notice of REA Documents Release and Notice of Second Public Information Centre	April 23, 2012	68 days prior to PIC 2

5.0 OVERVIEW OF CONSULTATION PROCESS

5.1 Public Consultation

Consultation with the public began with the First Public Information Centre held on June 30, 2010. All landowners within 120 m of the project location (and the entire property) received a hand-delivered notice of the meeting on May 20, 2010, 41 days prior to the meeting. Newspaper ads were placed on June 11th, 18th and 25th, 19, 12 and 5 days prior to the meeting. In order to provide additional information and to further consult with adjacent landowners and members of the public, a Community Information Session (CIS) was held on March 7, 2011. This meeting was to provide an update on activities completed since the first public meeting and to solicit additional input from the public. All landowners within 120 m of the project location (and the entire property) received a hand-delivered notice of the meeting on February 5th, 2011, 30 days prior to the meeting. Newspaper ads were placed on March 1st and 4th; 6 and 3 days prior to the meeting. The formal public consultation period ended on June 30, 2012 with the Final Public Information Centre. This purpose of this meeting was to present the proposed layout of the facility, to present the findings of the completed studies and component reports and to receive feedback from the public. All landowners within 120 m of the project location (and the entire property) received a notice of the meeting delivered by mail on April 26th, 2012, 63 days prior to the meeting. Newspaper ads were placed on April 24th and June 19th; 64 and 8 days prior to the meeting. Even though formal consultations have ended with the submission of the REA application, SkyPower Glenarm LP will continue to consult with the public throughout the construction and operation of the Glenarm Solar Project.

5.2 Identification of Landowners

In accordance with *Ontario Regulation 359/09*, as amended, all landowners within 120 m of the project location must be notified of all public information centres. Seventeen properties were identified to be within or adjacent to the 120 m buffer of the project. The ownership and contact addresses were identified by through a combination of online tools (GeoWarehouse) as well as land registry searches.

5.3 Notification

Ontario Regulation 359/09 requires the publication and distribution of public notices to inform the public of proposed renewable energy projects and meetings. Notices, prepared in accordance with *Ontario Regulation 359/09*, were published in *Kawartha Lakes This Week*, a newspaper with general circulation to homes across the City of Kawartha Lakes area.

The Notice of Commencement and the Notice of Public Information Centre for the first public information centre (held June 30, 2010) was hand delivered by SkyPower Glenarm LP to all landowners within or adjacent to the 120 m buffer of the project. A list of notices and their publication dates is provided in Table 1. Copies of all notices were posted on SkyPower Glenarm LP 's website and the Glenarm Solar Project website prior to the publication in the newspaper.

The Notice of Commencement and the Notice of Public Information Centre for the CIS (held March 7, 2011) was hand delivered by SkyPower Glenarm LP to all landowners within or adjacent to the 120 m buffer of the project. A list of notices and their publication dates is provided in **Table 1**. Copies of all notices were posted on SkyPower Glenarm LP 's website and the Glenarm Solar Project website prior to the publication in the newspaper.

The Combined Notice of Draft REA Documents Release and Notice of Second Public Information Centre (2nd Public Meeting) was distributed to the landowner list by mail.

A mailing list for the general public, based on interest at the public meetings and other correspondence, was maintained and updated throughout the project. Copies of the notices and final mailing list are provided in **Appendix A**.

5.4 Draft REA Document Releases for Public Review

Prior to the first public meeting, a draft *Project Description Report* (PDR) was prepared and distributed for public review, in accordance with subsection 15(2) of *Ontario Regulation 359/09*, at the City of Kawartha Lakes, Clerks Office and posted on the Glenarm Solar Project website. The Notice of the availability of the PDR was provided in the Notice of Commencement and of First Public Information Centre (See details in **Table 1**).

Prior to the CIS, a draft *Project Description Report* (PDR) was prepared and distributed for public review, in accordance with subsection 15(2) of *Ontario Regulation 359/09*, at the City of Kawartha Lakes, Clerks Office and posted on the Glenarm Solar Project website. The Notice of the availability of the PDR was provided in the Notice of Second Public Information Centre (See details in **Table 1**).

Prior to the final public meeting, binders containing all draft REA documents were provided for public review, in accordance with subsection 16(5), at the following locations:

- City of Kawartha Lakes (26 Francis Street, Lindsay, ON);
- Woodville Library (78 King St., Woodville, ON);
- Glenarm Solar Project website. (www.glenarmsolar.com)

The availability of these documents was provided in the combined Notice of Draft REA Release and Notice of Second Public Information Centre. With the exception of the Consultation Report, all

documents and supporting materials to be submitted in the final application to the MOE were provided to the public in the draft REA release.

5.5 Public Meetings

Consultation with the public began with the first public information centre (PIC 1) held on June 30, 2010 from 6:00 - 8:00pm at the Fenelon Township Community Center, approximately 12 km from the proposed project location and within the City of Kawartha Lakes. The public was notified of the meeting as described in Section 5.3. PIC 1 provided a forum for members of the public to learn about the project, information to date, and to discuss their questions and concerns related to the potential impacts of the project. Eight display panels introduced SkyPower Glenarm LP to the community, provided a project overview along with outlining the project location, potential community concerns, and general information about the project. Copies of the display panels are included in **Appendix C**. Eighteen people registered their names on the attendance sheet. Five representatives of SkyPower Glenarm LP and one representative from Garrard Hassan were in attendance to answer questions. Thirty copies of the draft PDR were made available and comment sheets were handed out to every attendee. Two comment sheets were filled out by members of the public and returned at the meeting. Copies of the comment sheets are also included in **Appendix C**.

A community information session was held on March 7, 2011 to provide the public with an update of project activities. This was held from 6:00 - 8:00pm at the Woodville Town Hall, approximately 8 km from the proposed project location and within the City of Kawartha Lakes. This meeting provided a forum for members of the public obtain an update about the project and work completed to date, and to discuss their questions and concerns related to the potential impacts of the project. Thirteen display panels introduced SkyPower Glenarm LP to the community, provided a project overview along with outlining the project location, potential community concerns, and general information about the project. Copies of the display panels are included in **Appendix C**. Seven members of the public attended the meeting. Copies of the draft PDR were made available and comment sheets were handed out to every attendee and one completed comment form were returned.

The second public information centre was held on June 30, 2012 from 6:00 - 8:00pm at the Woodville Town Hall, approximately 8 km from the proposed project location and within the City of Kawartha Lakes. The public was notified of the meeting as described in Section 5.3. The second public information centre (PIC 2) provided a forum for members of the public to review the draft REA reports as well as to discuss their questions and concerns related to the potential impacts of the project. Nine people signed the attendance sheet. Sixteen panels outlined the location, potential environmental concerns, the REA process, and general information about the project as well as results of the studies and information from the reports provided in the draft REA documents. Copies of the display panels are included in **Appendix C**. Three representatives of SkyPower Glenarm LP were in attendance to answer questions. A binder containing the draft REA reports and five copies of the REA Summary Document were made available. Comment sheets and contact information were made available to every attendee however, no completed comment forms were returned.

Materials provided and collected at the public meetings are available in **Appendix C**.

5.6 Summary of Communications Received

In total, 3 comment sheets, and one phone call was received from members of the public between the date of project initiation in June 2010 and the date of submission of this report to the MOE in July 2012. The following key issues and concerns were raised during the public information centres:

- Impact to wildlife habitat
- Noise from operations
- Visual impacts
- Jobs available during construction

No changes to the proposal to engage in the project or the project design were made as a result of these comments due to the nature of the comments and because questions were answered adequately through consultation and feedback at the public meetings. Responses to all comments received, have been summarized in the comment/response table in **Appendix A**. Copies of all public correspondence are provided in **Appendix A and B**.

6.0 ABORIGINAL CONSULTATION

Ontario Regulation 359/09, Section 17 describes mandatory Aboriginal consultation activities. Additional, specific, guidance for Aboriginal Consultation is provided in the Draft Aboriginal Consultation Guide (MOE, 2011). The following describes the consultation activities undertaken by the proponent to inform members of Aboriginal communities (First Nations and Métis) about the details of the proposed project and to solicit their feedback and input, especially as it relates to potentially affected Aboriginal or treaty rights. Details of how Aboriginal community input influenced the proposed project are also provided. All Aboriginal correspondence is provided in **Appendix D**, with the exception of MOE correspondence relating to Aboriginal consultation, which is provided in **Appendix D**, and discussed below.

6.1 Aboriginal Community Identification

On February 1, 2011, the Environmental Assessment and Approvals Branch (EAAB) of the MOE issued the official Aboriginal consultation list to SkyPower for the Glenarm Solar Project. It contained the following Aboriginal communities:

- Mississaugas of Scugog Island First Nation
- Curve Lake First Nation
- Georgian Bay Métis Council
- Métis Nation of Ontario.

All correspondence with the MOE relating to Aboriginal community identification, including the official MOE list, has been included in **Appendix D**.

6.2 Notification, Requests for Information and Document Releases

As per subsections 15(6) and 17(1) of *O. Reg. 359/09* copies of notices listed in **Table 1** were provided to Aboriginal communities.

6.3 Meetings

PIC 1 and PIC 2 were not attended by any community members identifying themselves as a member of an aboriginal community. No comment sheets were filled out by community members identifying themselves as a member of an aboriginal community.

The comments received at all of these meetings, have been summarized in the comment/response table in **Appendix A**.

6.4 Summary of Communications Received

In total, no comment sheets, no emails, no faxes and no phone calls were received from members of Aboriginal communities between the date of project initiation in May 2010 and the date of submission of this report to the MOE in June 2012. A single letter from the Curve lake First Nation was received on July 6th, 2011 (A copy of the letter is provided in **Appendix D**). The only concern raised was with respect to remains of their ancestors. They requested to be notified if any evidence of a native burial site or other archaeological findings be uncovered. As the Stage 2 archaeological survey did not uncover any artifacts, no further communications on this matter was warranted. Copies of the technical reports, including all archaeological reports, were sent to all aboriginal groups on the Director's list on April 19, 2012. SkyPower Glenarm LP will continue with consultations on a go forward basis with all of the above noted groups.

7.0 MUNICIPAL CONSULTATION

This section describes the consultation activities SkyPower Glenarm LP has undertaken with the municipal government. The project is located within the City of Kawartha Lakes (single-tier municipality).

All correspondence with the City of Kawartha Lakes can be found in **Appendix E**.

7.1 Notification

As per subsection 15(6) of *Ontario Regulation 359/09* copies of notices listed in **Table 1** were provided to the municipalities. They were combined with the mailings for document releases.

7.2 Municipal Council Meeting

On December 2,, 2010, a SkyPower Glenarm LP representative attended a pre-consultation meeting with the City of Kawartha Lakes regarding the proposed Glenarm Solar. A copy of the pre-consultation form and the pre-consultation summary sheet are included in **Appendix E**.

7.3 Document Release for Municipal Review

On April 20, 2010, a draft Project Description Report, accompanied by an introductory letter with the Notice of Commencement and Notice of First Public Information Centre, was provided to the municipality in accordance with subsections 18(1) and 18(2).

On December 5, 2010, a draft Project Description Report, accompanied by an update and copy of the Municipal Consultation Form, was provided to the municipality in accordance with subsections 18(1) and 18(2).

In accordance with subsection 18(3) the following documents were provided to the municipalities on March 30, 2012 with the combined Notice of Draft REA Release and Notice of Second Public Information Centre, one hard copy and CD of the following documents along with the updated Municipal Consultation Form were delivered for review as part of the Municipal Consultation requirements:

- Draft Project Description Report;
- Draft Construction Plan Report;
- Draft Design and Operations Report (including Natural Heritage, Archaeological, Heritage and Noise studies); and
- Draft Decommissioning Plan Report.

In addition to the documents being reviewed with the Municipal Consultation Form, the municipalities were provided (on April 23, 2012) with an additional copy of the binders containing the entire Draft REA Release with a request to make the documents available to the public for review.

7.4 Municipal Consultation Form

As per the requirements of Section 18 of *Ontario Regulation 359/09*, the applicant completed Part A of the *Consultation Form: Municipalities, Local Authorities* and sent a copy to the City of Kawartha Lakes, as described in **Table 1**. The main purpose of the Municipal Consultation Form (MCF) is to obtain input from municipalities on issues of infrastructure and servicing as they relate to the proposed project. At the date of this report, the MCF was not received. The City of Kawartha Lakes was contacted several times regarding the MCF and we were informed that *"This project is scheduled to be considered by council on August 10th. You will receive a copy of the report and Part B one week prior to the meeting. Following the meeting, the report and resolution from Council is then forwarded to the Province for consideration."*

Evidence of the distribution of the consultation form, as well as proof of delivery of the draft REA reports and other correspondence has been included in **Appendix E**.

8.0 AGENCY CONSULTATIONS

SkyPower Glenarm LP has consulted with several Governmental and Non-governmental agencies and entities during the development and permitting of the Glenarm Solar Project. These include the Ministry of Natural Resources (MNR), the Ministry of Tourism and Culture (MTC), and the Kawartha Conservation (KCA). Details of the meetings with the KCA are detailed in Table 1 and the comment/response table in **Appendix A**

All correspondence with government agencies is provided in **Appendix F**.

8.1 Notification of Document Release

As per subsection 15(6) of *Ontario Regulation 359/09* copies of the required notices listed in **Table 1** were provided to the MOE District Manager and MOE Director on the dates listed.

The only other documents released to agencies were the Natural Heritage Assessment (which was provided to the Ministry of Natural Resources (MNR) for a confirmation letter as discussed in **Section 8.4** and the Cultural Heritage Study and Stage I & II Archaeology Studies for a confirmation letter as discussed in **Section 8.5**.

8.2 Consultation with the Ministry of Environment

Correspondence with the MOE consisted of the required mailings of notices, as well as correspondence pertaining to the MOE aboriginal list.

8.3 Ministry of Natural Resources Review

On February 1, 2012, SkyPower submitted a Natural Heritage Assessment (NHA) to the Peterborough District office of the MNR. This report was reviewed and on March 30, 2012 a letter was issued by Karen Bellamy (District Manager) stating that the NHA report was conducted “*using applicable evaluation criteria or procedures established or accepted by the MNR*”.

8.4 Ministry of Tourism and Culture Review

The report, *Stage 1 Archaeological Assessment Proposed Glenarm Solar Farm Lots 11 And 12, Concession 6 Geographic Township Of Eldon Victoria County Municipality Of Kawartha Lakes, Ontario*, was submitted to the MTC for review. The findings of this report concluded that a Stage 2 investigation was required.

A Stage 2 archaeological investigation was subsequently undertaken. The resulting report, *Stage 2 Archaeological Assessment of the proposed Glenarm Solar Energy Facility (FIT# 631730129), Part of Lots 11 and 12, Concession 6, Geographic Township of Eldon, (Now in the City of Kawartha Lakes), County of Victoria, Ontario*, dated December 5, 2011 was sent to the MTCS Toronto office on December 14, 2011. On January 12, 2012, a letter of acceptance was received from the MTCS Review Officer who concurred with the findings that no further work was warranted.

To determine if there were any cultural or built heritage resources on site a report, *Cultural Heritage Assessment Proposed Glenarm Solar Farm Location: Former County of Victoria City of Kawartha Lakes* was completed and submitted to the MTC. On September 24, 2010, a letter was received from the MTCS Heritage Planner requesting additional information. A revised report was re-submitted on October 24, 2011 and a letter of acceptance was received from the MTC Heritage Planner on November 2, 2011. The report and letter of acceptance recommended that the berm be constructed between the solar facility and the log house (BF#3) to ensure no visual impact. This has been incorporated into the Construction Plan Report.

9.0 ONGOING CONSULTATION AND COMMUNICATIONS

This section describes ongoing consultation and communication efforts.

9.1 Emergency Organization and Responsibility

An Emergency Communications Plan for the Glenarm Solar Project will be prepared as part of the Emergency Organization and Responsibility outlined in the *Design and Operations Report*. It will provide key contact information for relevant responders and regulators and contains a description of the chain of communications between SkyPower Glenarm LP and relevant responders under emergency scenarios applicable to the project. For more information please refer to Section 7.4 of the *Design and Operations Report*. The information is also available on the project website: www.glenarmsolar.com.

9.2 Ongoing Stakeholder Engagement

Public consultation and stakeholder engagement activities will continue throughout the life of the project, as required. Following the posting of SkyPower's REA application on the Environmental Registry by the MOE, a notice will be published, in accordance with subsection 15.2(1), in the *Kawartha Lakes This Week* and posted on the company website (www.skypower.com) as well as, the project website (www.glenarmsolar.com). The contact and mailing list will continue to be updated as necessary and will be used to disseminate information about the project, including copies of the above-mentioned newspaper notice. Consultation with Aboriginal Groups will continue throughout the development and operation phases of the project. Contact information is provided in **Section 2.0** of this and other REA reports and is available on the websites and in newspaper notices.

9.3 Communication Methods, Records and Complaint Resolution Process

Correspondence received by SkyPower Glenarm LP after the submission of this Consultation Report to the MOE will be recorded in an electronic file. If the correspondence requires a response, this will be provided in a timely fashion and the response will be recorded. Should correspondence be received between the time of submission of the REA application to the MOE and a final approval decision, the stakeholder will also be directed to the Environmental Registry for further information on the status of the application and to register comments.

Complaints received during the planning, construction, operations, maintenance and decommissioning phases will be recorded in an electronic file and will include the name, address and telephone number of the complainant, time and date of the complaint and details of the complaint.

10.0 OUTSTANDING CONCERNS

At the time of submission of this Consultation Report to the MOE, SkyPower Glenarm LP has not identified any unresolved issues or outstanding concerns raised by stakeholders relating to the Glenarm Solar Project.

11.0 CHANGES

11.1 Whether and How Comments were considered

Refer to the Record of Comments and Concerns Table in **Appendix A**.

11.2 How Documents Were Amended after PIC 2

Comments which were received throughout the consultation process were used to guide the studies conducted and to develop the proposed site plan and layout. All public comments which could be reasonably addressed were dealt with as noted in the Record of Comments and Concerns Table in **Appendix A**. As such, none of the documents were amended after the Final Public Meeting.

11.3 How Proposal was Modified

Proposal did not require modification as all outstanding concerns were addressed.